

December 13, 2023
Elk County Salary Board
Meeting Minutes

Elk County, Ridgway, Pennsylvania

The Elk County Salary Board met on Wednesday, December 13, 2023 in Conference Room No. 2 of the Courthouse Annex. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners Joseph C. Daghir, M. Fritz Lecker and Matthew G. Quesenberry. Also present were Peggy Schneider, Treasurer; Patrick Straub, Chief Clerk; Kary Schneider, Deputy Chief Clerk; Emily Anders, Office Administrator; President Judge Shawn McMahon; LeeAnn Covac, District Court Administrator; Dan Rimer, IT; Marilyn Secco, Press.

Excused was, Tom Wagner, Solicitor.

FORMALITY:

Commissioners Joseph Daghir, M. Fritz Lecker and Matthew Quesenberry along with Treasurer, Peggy Schneider comprises the members of the Elk County Salary Board.

Joseph Daghir is the Chairperson of the Salary Board as he is the Chairperson for the County Commissioners.

Peggy Schneider made a motion to approve the agenda as presented, seconded by Matthew Quesenberry carried unanimously

M. Fritz Lecker made a motion to approve the November 8, 2023 Minutes as presented, seconded by Joseph Daghir carried unanimously

RESOLUTIONS:

2023-02 - Authorizing the Temporary Substitution of Position for a Collections (Enforcement) Officer for the Court of Common Pleas. President Judge Shawn McMahon explained purpose and intent of the resolution and need to redirect County Probation resources in a more effective manner. There are millions of dollars in unpaid fines and fees many parties; including State, municipalities, County and in restitution to victims. Targeted enforcement should allow far great collections and other counties have witnessed success in this approach. The resolution also provides a fiscally sound proposal, and cooperation between the Court and Executive branch. Results of this action will be closely monitored and modified as appropriate. **A motion made by Joseph Daghir, seconded by M. Fritz Lecker carried unanimously.**

OLD BUSINESS: N/A

NEW BUSINESS:

1. Temporarily substitute the position of Collections (Enforcement) Officer for the Court of Common Pleas as per resolution 2023-02.
2. Re-title the current "Collections Officer" position as "Collections Administrator" which remains a salary grade I as defined under the J.L. Nick Salary system.
3. Create one (1) full-time position of "Collections (Enforcement) Officer" at a recommended salary grade K as defined under the J.L. Nick Salary system.

- All 3 New Business Items were voted on together. A motion made by Joseph C. Daghir, seconded Peggy Schneider carried unanimously

QUESTIONS FROM THE PRESS –

Marilyn Secco, The Courier Express questioned if this position would create one or two new jobs. President Judge Shawn McMahon explained the current Collections Officer will become the Collections Administrator. Although Collections Enforcement Officer would be hired, an Adult Probation Officer position, which was currently approved, will be suspended as a result of this action. There will be no net increase in Court positions authorized by County.

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING - Motion by Joseph C. Daghir seconded by M. Fritz Lecker, carrying unanimously the meeting was adjourned at 10:30am.

ATTEST: _____


Chief Clerk

**Next Meeting
Tuesday, January 2, 2024
Immediately Following the 10am Commissioner Meeting
Courthouse Annex
Conference Room #2**